

West End Community Council

Minute of Ordinary Meeting followed by Annual General Meeting

7:30pm on the 2nd of February 2021 on the ZOOM video platform

Present: Dr Gordon M Wyllie (Chair), David Duncan (Secretary), Alex Milne (Treasurer) Isabel Thom (Planning), Martha Baur, Gordon Renton, Paul Hancock City Cllr's Karen Doran, and Joanna Mowat and local residents David Hewitson and Linda Cunningham.

Discussion	Action
<p>1. Apologies</p> <p>Apologies were received on behalf of Vice Chair Ian Robertson, Community Councillor Dr Leonora McAndrew and City Councillor Hal Osler.</p>	
<p>2. Minute of meeting held on the 12th of January 2021</p> <p>The Minute of the meeting held on 12 January 2021 had been circulated prior to the meeting and was approved.</p>	
<p>3. Matters arising</p> <p>(a) Slippery pavements - Cllr Mowat and Mr Hancock spoke to developments since the last meeting; the situation was being followed up and a further report would be made at the next meeting</p> <p>(b) Street Lighting - Mr Hancock reported upon his recent tour of inspection of the streets and pathways in the vicinity of Haymarket Station, where he had found upwards of a dozen street lamps out of order, five of them wall-mounted, and others on poles. Some of the failures had been addressed but others - including one referring to the tramway outside the station, remained to be addressed. Mr Hancock and Cllr Mowat referred to the special circumstances pertaining to this lamp, which involved the tram operators. Mrs Thom noted that work was still outstanding with regard to certain areas of "heritage" lighting.</p> <p>(c) Public Spaces Management Plan - Cllr Mowat referred to public consultation and advised that there was little to report since the last meeting.</p>	
<p>4. Police Matters</p> <p>Mr Hancock had received a written report at the West End Facebook Group which he was happy to share with the Community Council. It is attached, along with guidance regarding on-line scams.</p> <p>Linda Cunningham led a discussion on the valuable work of the hub for the homeless run by the Bethany Trust</p>	



<p>5. Councillor's Report</p> <p>Expanding on her earlier remarks , Cllr Mowat went on to say that since the last meeting matters coming before the City Council had included a number of covid-related matters, including the Business Grants Scheme, Places and People, while the new Local Plan would be up for discussions next month. A discussion took place centering upon distinctions between civic and other types of licensing, liquor licensing in particular.</p>	
<p>8. Legal transmission of sale conditions re Morrison St site</p> <p>Cllr Mowat advised that the enquiries of the Legal Department were not yet complete.</p>	
<p>9. Correspondence</p> <p>No correspondence was outstanding that required to be dealt with.</p>	
<p>10. Communications – website & noticeboard</p> <p>Mr Hancock reported on the further discussions he had had with Campbell Mills and referred to the paper attached. Making use of the key kindly handed over by Mrs Thom, he had been able to clean the notice board and update its contents. He had commenced discussions with the holders of cognate notice boards in the area and would make a further report in due course.</p>	
<p>11. Planning Report</p> <p>Mrs Thom spoke to her attached Report and answered a number of questions. It was disappointing to learn that a number of people had written in support of the inappropriate proposals for a new building in festival Square, to which the Community Council is strongly opposed.</p>	
<p>13. Date of next meetings</p> <p>2nd March, 6th April, 4th May, 1st June, 6th July, 2nd September, 5th October, 9th November</p>	

BUSINESS OF THE ANNUAL GENERAL MEETING

<p>1. Minute of 5th November 2019 as regards CC elections</p> <p>The Minute of the similarly combined meeting of 5 November 2019 had already been approved as regards the ordinary business discussed and the position was noted anew as regards CC elections</p>	
<p>2. Annual Report and Accounts</p> <p>Copies of the annual accounts are attached at the end of this Minute</p>	



<p>3. Filling and following posts:-</p> <p>(a) Chair - Dr G M Wyllie, proposed by Mr Hancock and seconded by Mr Alex JR Milne. (b) Vice-Chair - Mr Ian Robertson, proposed by Dr Wyllie and seconded by Mr Hancock. (c) Treasurer - Mr Alex JR Milne, proposed by Mr Hancock and seconded by Dr Wyllie. (d) Engagement Officer - Mr Paul Hancock, proposed by Mr Robertson via e-mail and seconded by Dr Wyllie.</p>	
<p>4. Any other competent business</p> <p>There was no competent business.</p>	
<p>5. Date of next meeting</p> <p>There being no other competent business, and the date of the next such meeting uncertain, the Chairman closed the meeting with warm thanks to everyone for attending.</p>	

Annual accounts



West End Community Council

Date: 08/01/2021

Financial Statement representing the periods of 1st June 2019 to 31st May 2020, and 1st June 2019 to year end 2020

	1st June 2018 to 31st May 2019	1st June 2019 to 31st May 2020	1st June 2020 to 31st December 2020	1st June 2019 to 31st December 2020
Income				
City of Edinburgh Council	815.02	815.02	815.02	815.02
Expenditure				
Meetings (Room Hire)	250	100	100	200
Secretary Expense	210	120	255	375
Cockburn Association	40	40	40	80
Expenses (I. Thom)	75.3	35.1	47.6	82.7
Publicity	76.8	99	66	165
Insurance Premium	68.39	0	68.39	68.39
TOTAL Expenditure	720.49	394.1	576.99	971.09
Surplus/Deficit for previous year/period	94.53	420.92	238.03	658.95
Balance Brought Forward	625.99	720.52	1141.44	720.52
Surplus Carried forward	720.52	1141.44	1379.47	1379.47
Represented by:				
Clydesdale Bank Account	720.52	1141.44	1379.47	1379.47
Balance	£720.52	£1,141.44	£1,379.47	£1,379.47

Treasurer: Alex Milne

Examiner: Rebecca Keachie



Police Scotland safety notices

OFFICIAL



Online safety

The internet is an amazing place for children to learn, create, have fun, game and communicate with friends, but they may occasionally have to deal with a variety of related challenging issues being Online can bring and there are positive things you as a Parent or Carer can do to equip yourself to support your child or young person if they face such issues.

As a Parent or Carer, there is support there to enhance your children or young persons' safety and security Online, such as the links below, which are very informative, easy to follow and will also open up the opportunity for you to start the discussion about online safety.

Thinkuknow is the online safety education programme from the National Crime Agency (NCA) and their website has home activity packs from the ages of 4yrs to 14+yrs to take support from.

<https://www.thinkuknow.co.uk/parents/Support-tools/home-activity-worksheets/>

CEOP, NSPCC and Internet Matters, at the links below, have created a number of fantastic free to use advice hubs to help you learn more to support you and your child or young person with Online issues.

<https://www.ceop.police.uk/safety-centre/>

<https://www.nspcc.org.uk/keeping-children-safe/online-safety/>

<https://www.internetmatters.org/advice/>

As we are now in a new lockdown and education establishments are closed, our children and young people will be spending more time Online, so as a parent or carer please take time to enhance your knowledge in terms of the support that is available to protect your child or young person in the Online world.

You can report suspicious emails by forwarding the original message to the Suspicious Email Reporting Service (SERS) at report@phishing.gov.uk

If you receive a suspicious text you can forward this to 7726 which spells SPAM on your key pad.

If you have been a victim of crime, and it is not an ongoing emergency, you can report this to Police Scotland on 101. For all emergency calls, dial 999.

*This alert was sent out for your information by Police Scotland Safer Communities
Cybercrime Harm Prevention Unit - SCDCyberPreventionNorth@Scotland.pnn.police.uk
All information was correct at time of distribution. 08/01/2021.*

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Personal Safety

Personal Security Means Personal Responsibility

The chances of you or a member of your family becoming a victim of crime are low - however you can take some simple precautions to reduce them even further.

- Try to use well-lit, busy streets and routes you know. Be aware of your surroundings - if you're using your phone or listening to music you may not hear trouble approaching.
- If you must take valuables with you try not to keep them all in one place and keep items like wallets in an inside pocket.
- Be extra careful when using cashpoints - make sure nobody is loitering nearby and don't count your money in the street or where you can be easily seen.



**POLICE
SCOTLAND**
Keeping people safe

For more in-depth advice visit scotland.police.uk



scotland.police.uk



[@PoliceScotland](https://twitter.com/PoliceScotland)



[PoliceScotland](https://www.facebook.com/PoliceScotland)



**West
End**
COMMUNITY
COUNCIL

Dear Neighbours

We have made good progress on the concrete cores for Building 1 over the past few months and have now reached roof level with the pre-cast slabs being lifted in. There has also been good progress with the ground floor slabs and drainage which will be completed by end of January. All of this construction has been achieved despite the additional challenges of working directly over the Met Work Rail tunnels, which are only a few metres below the building with over 750 trains passing through each day.

The next step in the process will be the erection of the structural steelwork which will wrap the concrete cores and the construction of the upper floor slabs. These activities are programmed to commence in February for a period of approximately 6 months. The mobile crane currently on site will assist the erection teams construct the steel frame, this crane will be swapped out with a tower crane around Easter time.

The structural steelwork phase will require the construction of a covered walkway around Dalry Rd and Morrison St to protect pedestrians whilst this work is ongoing. The covered walkway will maintain the existing walkway width and provide sufficient social distancing space which is important in these difficult COVID times.

Once the steel frame is significantly advanced, we will commence the installation of the building envelope. This is also expected to be around Easter time.

Work has also progressed well on Building B4/5 during this period. Having completed the bulk excavation to the basement area we are now progressing with construction of the main foundation bases and the two main lift/star cores. In the coming period you will see the large red "slip form" constructing the first core above the hoarding and climb over the next couple of months up to roof level. When complete the slip form is moved over to the second core and the process repeated.

In all 3 tower cranes will be erected over the next few months the first of which is now constructed and working over the basement of Building 4/5. The second crane will be erected early February to help build the basement. The basement and progressing the structure up to street level will be our focus of attention for the next year on Building 4/5.

We continue to work safely under the current COVID guidelines, and we regularly review our methods of work and safety measures in place to ensure that our workforce have a safe working environment during the COVID Pandemic.

It remains our intention to be considerate and unobtrusive to your environment as possible. We will continue to maintain the current road condition on Morrison Crescent and surrounding footpaths and keep noise and vibration to a minimum.

Should you have any queries or concerns please do not hesitate to contact me via the email address below.

Paul Jeffrey
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HAYMARKET
EDINBURGH

COMMUNITY NEWSLETTER Winter 2021



Proudly building Britain's future heritage

**Sir Robert
McALPINE**

West End Community Council Web Site

February 2021

After initial meetings with volunteers and Campbell Mills the existing expert who has been retained by us on an ad-hoc basis the council approved the initial steps to update the website in January. Two volunteers Peter and Benoit have been briefed and are now working on producing a shadow site to achieve;

- A sample page for councillors approval in March
- Automatic updates of software which can be maintained by volunteers.
- Easy uploads of content for council members of pdf's etc.
- An email for each council member which is role based.
- Unified billing, and maintenance
- Document storage and security facilities.

Detailed Actions for Peter and Benoit

Download the following site maps for comparison and to plan migration

- West End CC
- Gorgie and Dalry CC
- Stockbridge and Inverleith CC

Get a free [wordpress.com](https://www.wordpress.com) for the shadow site

Review ideas for the top banner to improve the load speed

- 9 crescents
- Skyline
- Any others?

In overall we are trying to refresh the site and include:

- Social media integration such as facebook
- 1 place for all (1 place content edition which goes to all platforms)
- Look for better way to write minutes (currently doc)
- Blogs
- 1 bill for all if possible

Some information we already have:

- Domain name is edinburghwestendcc.org.uk ◇ a short version maybe a good idea to look at (WECC)
- No proper SSL validation (certainly platform default behaviour)
- Domain registrar is Enom - <https://www.enom.com>

Commentary by Campbell Mills on future direction

Option A - Update existing site

The current website uses a CMS system called CMSMS ('CMS Made Simple') version 1.11.13. this is an older version of the CMS software and there are limited older plugins that will work with it. The site also has an awkward looking layout on mobile devices.

There is a new version of CMSMS 2.2.15. However, I have found looking at the available plugins for Google analytics and Facebook etc. that they are out of date and no longer maintained. I cannot guarantee that after updating the backend that the new plugins will work and so have not provided a quote for this.

Option B Move existing site to Wordpress

Wordpress is a more widely used CMS and provides updated plugins for google analytics, Facebook integration and Search engine optimisations (SEO). Moving the site would require setting up a new hosting provider and migrating existing site content and emails over, and setting up additional pages and plugins.

Moving the site to Wordpress would allow for a refresh and better layout on mobile devices.

WordPress hosting;

The site could be hosted by any Wordpress provider. However, Ionos offers competitive pricing and if the number of mailboxes could be kept to 10 max the essential plan would suit. Otherwise, the business plan would be required.

<https://www.ionos.co.uk/hosting/wordpress-hosting>

Email archiving;

I would recommend setting up a server side email archive - Ionos once again has very competitive pricing.

<https://www.ionos.co.uk/help/email/email-archiving/email-archiving-overview/>

Quote;

Hosting and email archive costs would be yearly costs paid directly by WECC to Ionos, in addition of my quote of £480.00 to complete the work.

Public Space Management Plan Consultation – WECC comments.

5 Conversations, each with separate ideas which we rated 1-5 and added comment where appropriate.

1. PSMP key principles and guidelines - 67 ideas, 7 by WECC
2. Area conditions - 25 ideas, 1 by WECC
3. Application process for Organisers – 10 ideas, 3 by WECC
4. Community engagement – 8 Ideas, 4 by WECC
5. Additional stakeholder organisation engagement – 14 Ideas, 1 by WECC
(below)

West End Community Council - Summary

The West End Community Council has found the overall process difficult to engage with on a collective basis but appreciates the open approach of the consultation rather than a presentation of a largely completed PSMP for rubber stamping. This has created a lot of imbalances in the conversations and ideas which often overlap or have been omitted and the process has been very time-intensive for volunteers.

We have approached voting on a combination of 3 criteria,

A city-wide perspective,

West end specific, and

Quality of the idea rather than the title.

Some clear themes have emerged,

There is not sufficient engagement from all areas, whilst some responses have been individual in nature

Many ideas have been populated in the last few days, leaving little time to review them.

The voting will provide little assistance as the PSMP is collated from the ideas as the criteria were not clear, a second period to review and vote would have been effective. A vote on each comment would have been good, a simple thumbs up/down maybe?

There is a strong feeling that broader community engagement should be part of the PSMP processes in future with much greater transparency enabled by technology with a portal much like planning.